Jeetesh Parshuram Belkar

B-502, Viva Vindhyagiri, Manvel Pada Road, Virar(E) – 401303

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**Objective**

To become a dynamic professional in the field of Information Technology to provide impeccable solution for any given problem with commitment to Company’s excellence.

**Professional Summary**

MBA (Systems) with more than 10 years of Information Technology experience.

* Plan, Design, Configure and Maintain Active Directory environments including DC, ADC, and RODC on Windows 2008 Server.
* System Administration including Management of Assets, Calls, File and Print server.
* Network Administration including management of managed, un-managed switches and routers.
* IT Security including management of Firewall, Encryption software.
* Skills: - Virtualization, Storage, Tape Library, Video Conferencing.

**Professional Qualifications**

* Completed MBA in Systems from Vinayaka missions University with 64.50%.
* Completed B.com from YCMOU with 51.08%.

**Professional Experience**

1. Working as **System Administrator** **at Sirius Informatics (I) Ltd**. from 6th December 2006 to till date.

**A**. Site: **Mazagon Dock Limited** as Team Leader (Period: - 6th Aug 2010 to till date)

* 1. Managing team of 8 resident engineers.
  2. Establishes system specifications by conferring with users; analyzing workflow, access, information and security requirements; designing system infrastructure.
  3. Install new/rebuild existing servers and configure hardware, peripherals, services, settings, directions, storage, etc. in accordance with operational requirements.
  4. Implementing and maintaining Microsoft Active Directory architecture in Windows 2000/2003/2008 functional Level ensuring high availability of server uptime which also includes IIS, DHCP, DNS, Distributed File System, and File & Print Server.
  5. Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing systems and application logs, and verifying completion of scheduled jobs such as backups.
  6. Creating & Managing users, groups, OUs and their permissions using GPO.
  7. Perform daily & weekly backup operations, ensuring all required file systems and system data are successfully backed up to the appropriate media, recovery tapes or disks are created.
  8. VMware Server & Workstation installation, configuration and maintenance.
  9. Manage and update Symantec Endpoint protection & Trend micro Antivirus for Clients.

**B**. Site: **Mumbai Port Trust (MbPT)** as Team Leader (Period: - June 2009 – July 2010)

1. Managing team of 10 resident engineers.
2. Maintenance, troubleshooting of Windows 2000 & 2003 server, Active Directory user, Groups and policy management.
3. Maintenance and Administration of VXL with 300 terminals distributed over 15 km radius connected through fiber optic cable, Siemens Telephone Leased lines & Modems.
4. Manage and update Trend micro Antivirus for nearly 800 desktops.
5. Remote support for Windows OS.
6. Troubleshooting daily calls regarding systems, Network & software problems, and escalate the problems to client if assistance needed.

**C**. Site: **Nuclear Power Corporation of India Ltd** as Sr. Resident Engineer (Period: - Dec 2006 – May 2009)

1. Working with nearly 550 PC’s Network, Including 12-15 Servers & 40-45 CISCO Switches, including routers and Firewall.
2. Installation & Troubleshooting of Windows NT, 2000 professional, windows XP, Server, Advance Server and 2003.
3. Administrating System Setup and Local Area Network.
4. Troubleshooting daily calls regarding systems, Network & software problems, and escalate the problems to client if assistance needed.
5. Maintaining the IT Asset records and Software License details.
6. Worked at **Concept Computer** as **Senior System Engineer** on site Nuclear Power Corporation Of India Ltd. (Period:- June 2005 – Nov 2006)
7. Working with nearly 550 PC’s Network, Including 12-15 Servers & 40-45 CISCO Switches, including routers and Firewall.
8. Installation & Troubleshooting of Windows NT, 2000 professional, windows XP, Server, Advance Server and 2003.
9. Administrating System Setup and Local Area Network.
10. Remote Support for Windows OS.
11. Troubleshooting daily calls regarding systems, Network & software problems, and escalate the problems to client if assistance needed.
12. Maintaining the IT Asset records and Software License details.
13. Worked at **Silicon computer** as **Hardware & Network Engineer** (Period:- May 2003 – May 2005)
14. Installation & Troubleshooting of Windows NT, 2000 professional, windows XP, Server, Advance Server and 2003.
15. Installation & Troubleshooting of IT related equipment’s.
16. Administrating System Setup and Local Area Network.
17. Troubleshooting daily calls regarding systems, Network & software problems.

**Personal Details**

Date of Birth : 19th May 1984

Marital Status : Married

Passport no : K1904632 Valid till: - 2nd Jan 2022

Hobbies : Playing Cricket, Travelling, Gardening

Language Known : English, Marathi, Hindi

**Declaration**

I hereby declare that the data furnished above is true to the best of my knowledge

**Date:**

**Place:** Jeetesh Parshuram Belkar